

# **Top of the South Area School Tournament**



**Collingwood  
Rai Valley  
Tapawera  
Karamea  
Murchison  
Reefton  
South Westland**

# Tournament Overview

## Tournament Statement

The mission of Top of the South Area Schools is; “To work as a cluster to enhance the learning and social opportunities for students.”

Tournament provides excellent opportunities for networking and creates pathways for our students to participate at higher levels of sport at a national level.

Tournament is a senior student activity for students Year 9 and above. Year 8s can be included if required but not at the expense of the participation of a more senior student.

Should numbers be a problem, the host school should be approached in the first place to supplement numbers. Other area schools may be asked to supplement teams. These members remain with the team throughout tournament.

The tournament programme consists of two elements: a core programme, sports which have to be offered at each tournament and a discretionary programme.

### **The core programme consists of the following sports:**

- Basketball – boys and girls
- Netball – girls
- Volleyball – boys and girls
- Football 7 a-side – boys and girls
- Ki O Rahi – mixed
- Golf – mixed
- Rugby trials – Boys

### **The discretionary programme:**

Sporting / cultural / creative activities which the host school is able to offer, utilising resources and interests.

These have equal weighting with the core sports to enable smaller schools to be competitive. Examples could include: Food, Art, Performance, Technology Challenges, etc.

The tournament is made up of seven area schools in the Top of the South. Collingwood Area School, Rai Valley Area School, Tapawera Area School, Karamea Area School, Murchison Area School, Reefton Area School and South Westland Area School. An eighth team may be included at the discretion of the host school.

### **The brief for tournament is to achieve the following:**

- Enable pathways to National Area Schools’ Tournament
- Ensure the principles of fair play are followed and celebrated
- The programme is balanced and enables all schools to be successful
- The pastoral needs of visiting students are met
- There is a unique local flavour to some of the activities

## List of Contact People

A website to host tournament material has been established. We would ask that any communications around tournament is directed to the tournament director through the website or through their e-mail address.

All communication between the schools shall be through the tournament director.

Tournament Director	Wayne Wright
Programme	Kate Hawes
Support Programme	Simon Burke
Website	<a href="http://www.ras.school.nz">www.ras.school.nz</a>
Office Manager Finances	Katie Thomson Office Manager
Student Support	Sue Bass
Deputy Principal	Sue Bass
Principal	Wayne Wright

All of these staff members can be contacted at the school.

Phone	03 7328 421
E-mail	<a href="mailto:office@ras.school.nz">office@ras.school.nz</a> <a href="mailto:waynewright@ras.school.nz">waynewright@ras.school.nz</a>

### Team Arrival

Teams are to arrive at Reefton Area School by 3:00 p.m. on Sunday March 21.

Equipment and materials can be stored in homerooms at this time.

Mihi Whakatau starts at 4: 00 p.m.

### Tournament Mihi Whakatau / Poroporoake

Venue: Reefton Area School Hall

Time: Sunday – 4:00 p.m.

Visiting schools (Manuhiri) are to gather in the school quad. We will supply a person to guide the visitors in.

We will karanga (call you in) Rai Valley will be given the first option of replying to karanga. If not, we will provide a caller for our guests if needed.

Manuhiri move into the hall. It is not necessary to take footwear off on this occasion.

Visiting schools will be welcomed on the seating provided.

Once seated we will begin with the first korero followed by waiata.

The other schools are invited to korero followed by waiata and the presentation of koha.

The order is as follows: Rai Valley, Murchison, South Westland, Tapawera, Karamea and Collingwood.

After all the other schools have spoken we will finish with the second korero, waiata and karakia.

Student leaders will then line up. We are suspending the custom of hongiri and harirū. Student leaders will acknowledge each other with the alternatives of smiling, waving or other non-physical contact greetings.

### **Tournament Poroporoake (Farewell)**

All students to gather in the school hall.

Once all are seated we will begin with the first korero and then invite other schools to korero.

Naming of the tournament teams.

Finish with our second whaikorero and karakia.

Farewells and depart.

### **Tikanga**

All participating schools have a commitment to biculturalism. Where appropriate karakia timitanga, karakia mutunga and karakia kai will be used. Karakia timitanga will start each day at tournament briefing. These practices will reflect the mana whenua of the host school. Opportunities to include a Māori context in tournament challenges will be explored.

### **Home Rooms**

During the week each school will be allocated a homeroom. These rooms are only for the use of students from the allocated school. We ask that students are made aware of this and that schools ensure students from other schools stay out of home rooms at all times. Each visiting school will have a host who will be their “go to” person if they have any issues.

<b>School</b>	<b>Home Room</b>
Collingwood Area School	Room 8 – Vincent Arnull
Tapawera Area School	Room 6 – Art Room Maria Wistrand
South Westland Area School	D.L. Room – Simon Burke
Reefton Area School / RAS Development	Room 4 – Hannah Johnson
Karamea Area School	Room 5A – Carolyn Milne
Rai Valley Area School	Room 1 – Pat Lewis
Murchison Area School	Room 5B – Carina Webb
Reefton Area School Homeroom Y9 - 14	Room 1A May Montgomery

Homerooms will be locked in the evenings and opened again before the buses arrive in the morning. Where possible we will be giving visiting schools a key for their room so that can keep team resources and personal valuables secure.

Sprigs and cleats are not to be worn in any school building. Dirty footwear should be left outside the rooms.

Please leave rooms in a tidy condition at the end of the day so our support staff can clean rooms.

### **Student Area**

We are encouraging students to mingle with their peers in the school hall. This will be set up as a place for students to relax between events.

Should wet weather intervene the hall will be used as an alternative venue for some activities

### **Daily Briefing**

The daily organisation briefing will be held in the staffroom. Staff will have an informal meeting on the Sunday afternoon regarding Monday’s programme. If there is no need for significant programme changes these meetings should be brief. Kate Hawes and Simon Burke will facilitate the meetings. Each school should send at least one representative to these at 8:10 a.m. At 8:30 a.m. each day, each school will hold a briefing in its homeroom.

**Notice Boards**

A noticeboard in the foyer of the admin block and in the staffroom will have all tournament information posted on it. There will be comprehensive updates, draws, results etc.

Tournament Bulletins will be posted on the website for schools to keep track of tournament results and activities.

**Staff / Supporters / Helpers Lunches, Morning and Afternoon Teas**

These will be available in the staff room on a more-or-less continuous basis 10:30 a.m. – 3:30 p.m. Monday to Thursday in the Staffroom

**Student Food**

Sunday evening – There is a barbecue at school for students and staff prior to billets and accommodation being sorted out.

Wednesday evening – There is a barbecue at school at the conclusion of Wednesday afternoon activities.

**Canteen**

The canteen will operate from the kitchen area in the school hall.

A range of food items will be for sale.

Prices will be included in the tournament booklet.

**Sun Smart / Insect Repellent**

Sunscreen will be available at the office during the day.

Sunscreen will be included in all first aid kits.

Sunscreen will be available in homerooms.

**First Aid**

St. Johns will be in attendance Monday through to Thursday to provide onsite first aid.

Any ongoing treatment will be directed to the Reefton Medical Centre. Accompanying staff will be required to provide support. It is highly likely that students may have to travel through to Grey Base Hospital in Greymouth for any serious injury or illness.

First aid kits will be handed out every day from the office, to be taken by a delegated person to each venue that is not covered by St Johns – and returned at the end of the day back to the office.

These will be restocked each day.

The sick bay will serve as the first aid station at school if required.

Icepacks will be available from the hall kitchen freezer and staffroom.

**Guidance / Pastoral Support**

School supervisors are asked to keep a list of emergency contacts for members of their respective teams.

Supervising staff will be responsible for the guidance and pastoral support of their team members.

The tournament director will have overall responsibility for guidance / pastoral issues. Contact with other school supervisors will be made should it be necessary. The tournament director will need the phone number contacts for each school's supervising staff.

An overview of all this information to be kept in the office as a central place if needed in the case of emergency

### **Lost Property**

At the conclusion of each day's activities RAS staff will do a run around of all venues and collect up any gear left lying around.

Lost property will be displayed on tables in the hall (student) area.

### **Physio / Strapping**

The school is unable to provide physio / strapping facilities.

### **Curfew**

All students are expected to be in their accommodation by 10:00 each night. Team leaders may of course require their billets to be at home before this time.

Visiting students with difficulties will be able to contact their accompanying staff, Wayne Wright 7238 527, 027 423 1111 or Sue Bass 7328 682, 027 419 4466

### **Emergency Services Contacts**

Ring "111" in any emergency

St Johns will be at all necessary sport events

The Reefton Medical Centre has been notified of the week's activities. Contact number 769 7440

The Reefton Hospital has outpatient facilities. The Contact number is 769 7420

Reefton Police has been notified of the week's activities. Contact number 732 8500

### **Safety Action Plans**

Safety Action Plans will be developed for all events involving identified risk.

### **Mouth Guards / Safety Equipment**

Mouth guards are recommended for all contact sports.

Please take note of any safety requirements for individual activities.

### **Toilets / Showers / Changing Rooms**

School Gym.

Female changing room / 6 showers / 2 toilets to the side of the gym foyer.

Male changing room / 6 showers / 2 toilets to the side of the gym foyer.

Hall Foyer toilet facilities

Senior toilet block.

### **Transport**

Schools will be responsible for their travel requirements.

### **Security**

The Reefton Area School safe is available

Office keys are held by office staff, the principal and deputy principal.

The principal and office staff hold safe keys.

### **Fire Alarm**

Should a continuous bell ring – staff are asked to evacuate students to the fenced tennis court area.

Fire wardens will assemble the students there. Supervising staff are to take their school's roll and notify the wardens of any missing students.

### **Tournament Fees**

The tournament fee will be \$100.00 per student. This includes a tournament top. Without tops the fee is \$50.00

Schools will be invoiced for the fees at the completion of tournament.

### **Tournament Shirt**

A tournament shirt has been designed.

These are to be ordered prior to tournament.

Information will appear on the website outlining the design and ordering process.

Any questions should be directed to Katie [katie.thomson@ras.school.nz](mailto:katie.thomson@ras.school.nz) or 03 7328 421

### **Draws.**

8 teams will be involved at tournament. 2 pools of 4 should play a round robin, leading into semi-finals / finals.

Where appropriate, each participating team should have a minimum of 2 games in core programme events.

Draws are to be fairly assigned so that teams are not disadvantaged over the tournament programme.

### **Points Awarded**

1<sup>st</sup> **10**                      2<sup>nd</sup> **8**                                      3<sup>rd</sup> **7**                                      4<sup>th</sup> **6**                                      5<sup>th</sup>, 6<sup>th</sup>, 7<sup>th</sup>, 8<sup>th</sup>, **5**

### **Fair Play**

A Fair Play Award system will be running through out tournament week. Staff, referees and coaches can nominate students by completing a fair play award card and putting it in a box in the office.

Fair play scores will be collected for round robin games. These will be forwarded to the individual sport coordinator who will pass them on to the tournament director.

To be nominated for fair play, a student will:

- Play by the rules.
- Work hard to do their best at all times.
- Be a good sport and recognise good players and good plays by all involved.
- Thank coaches, officials, the opposition and supporters.
- Help others in the team when they can.

There will be an individual and team award presented for fair play at the conclusion of the tournament.

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# Tournament Food

## Staff/volunteers/refs/umpires

Available from 10am – 3.30pm

Continuous food will be provided in the staffroom. There will be a soup and a hot dish daily along with sandwiches, cake, slices, muffins, muesli bars and fruit. Tea and coffee will be provided.

## Student Café Open from 10am – 3pm

<b>HOT FOOD</b>	
Mince Pie	\$3
Steak and Cheese Pie	\$3
Large Sausage roll	\$3
Pizza (per slice)	\$2.50
<b>SANDWICHES</b>	
Rolls (Ham, Chicken or salad)	\$3.50
Sandwiches	\$2.50
Cookies	\$1
Potato Chips	\$2
Bag mixed lollies	\$1
Fresh fruit salad in pottles	\$2
<b>DRINKS</b>	
Water (500ml)	\$2
Juice (250ml)	\$2

## BBQ – Sunday – 5pm EVERYONE

Sausage Sizzle  
Nachos

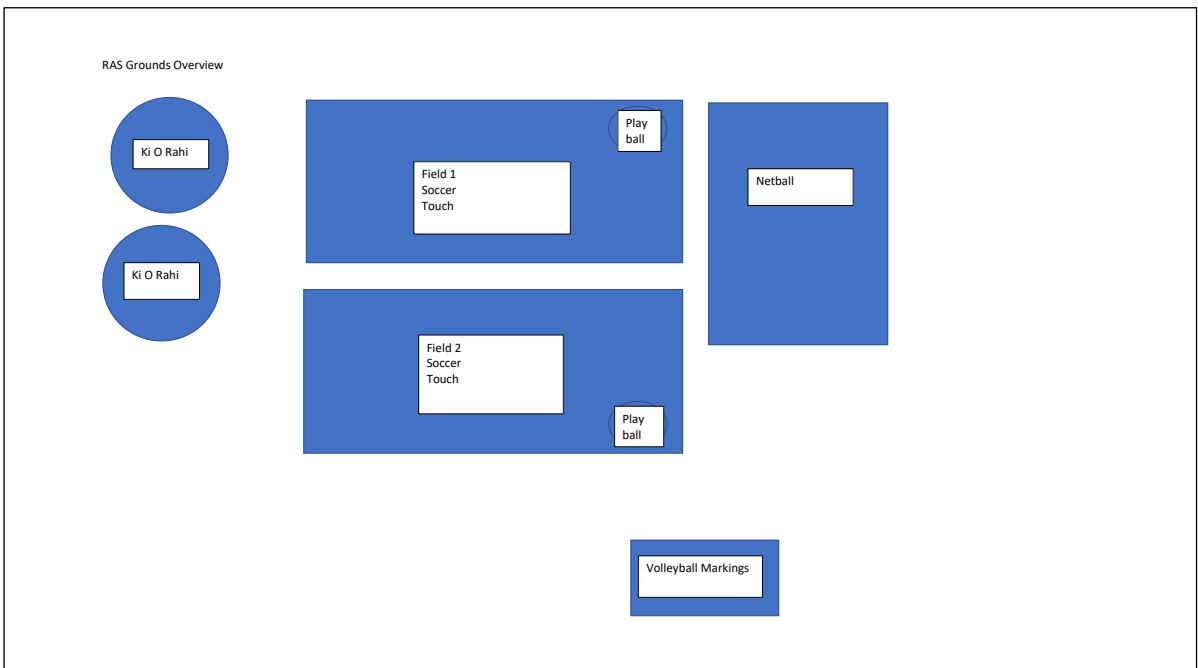
## BBQ – Wednesday – 5.30pm EVERYONE

Wednesday Sausage Sizzle  
Burgers

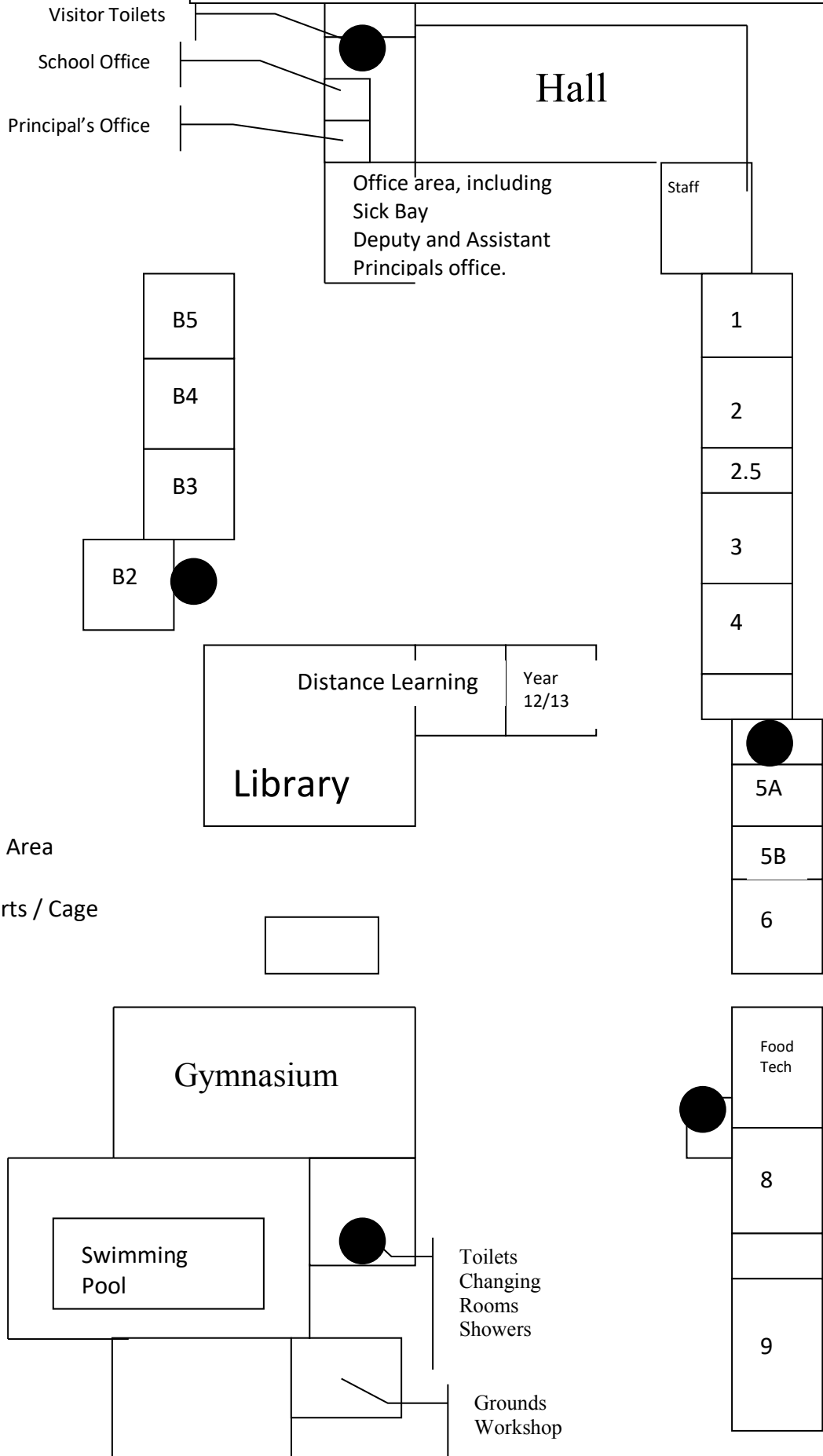
## DANCE – Thursday Night 7pm – EVERYONE

Mocktails  
Finger Food





# Reefton Area School Plan



Evacuation Area

Tennis Courts / Cage